



National Coaching Accreditation Scheme Level One Waterski & Wakeboard

If you are interested in becoming an accredited WAWA Level 1 Waterski Coach recognised and approved by the Australian Sports Commission & the National Coaching Accreditation Scheme, please complete and supply the following information.

Step One

Complete the online 'Community Coaching - Essential Skills Course' with the Australian Sports Commission (ASC). Available to coaches across all sports, the course has a strong focus on helping coaches understand the needs, aspirations and motivations of participants. The course will take around 3 hours to complete. It has been designed so coaches can learn at their own pace, completing a module anytime, anywhere, on any device.

- Log on to <https://www.sportaus.gov.au/coaching/course>
- Register as a new course participant.
- You will receive a link to proceed by email.
- Complete the course as per the ASC guidelines.
- On successful completion, send the certificate to admin@awwf.com.au

Step Two

Send copies of the following documents to WAWA in the next stage of the accreditation process for a Level 1 Waterski Coach, whether as a New Coach, RPL application or for reaccreditation of an existing coaching qualification.

- A current Working with Children Check (WWCC), relevant to your State.
- Proof of successful completion of a nationally accredited First Aid Course and current Provide First Aid certificate.
- All coaches must be a financial member of WAWA as an Official or higher status.
- For New Coaches - complete 15 hours of coaching practice under a current accredited coach. Document using the coaching hours record sheet located [here](#).
- For existing coaches renewing – complete the accreditation update form showing your coaching activity over the last 3 years located [here](#).
- A completed and signed current WAWA Coaches Code of Behaviour Agreement Form located [here](#).



Australian Government
Australian Sports Commission

1 Camfield Drive Burswood WA 6100
PO Box 457 Forreestfield WA 6058
Tel: +61 8 9361 1005

ABN 83 058 843 468
(Inc in ACT)

- The governing body for competition water skiing in Australia
- Member of the International Water Ski Federation
- Member of the Australian Olympic Committee

Step Three

There are three avenues available to finalise your accreditation.

1. **New Coaches:** *(1 day classroom course)*
 - Make \$10 payment to WAWA.
 - Attend a one day in classroom Coaching L1 course run by a WAWA accredited presenter.
 - The course presenter will email WAWA advising completion of this component.

2. **New Coaches:** *(Online Self Paced Learning)*
 - Make \$10 payment to WAWA.
 - Through WAWA have the Divisional Director or Coaching Director nominate an experienced coach to work with you.
 - Review the coaching presentations located [here](#) and complete the Workbook with your answers [here](#).
 - Have the nominated experienced coach work through your answers with you
 - The experienced coach will email WAWA advising your completion of this component.

3. **Recognition of Prior Learning.** Those potential Coaches who have had extensive experience as a Coach prior to gaining accreditation may apply to the WAWA Chief Executive Officer and or the Division Director for an accreditation to be granted under the recognition of prior learning scheme. The process will be as follows:
 - Complete the ASC Essential Skills Course as noted in Step 1.
 - Provide copy of First Aid, WWCC, WAWA membership and completed and signed code of conduct form to WAWA.
 - Make application to the CEO or Divisional Director using the WAWA form “RPL application” available from the WAWA office.
 - On endorsement by the CEO and or DD the accreditation will be accepted, and payment can be made.

Note: All three avenues must be signed off from a current Accredited Coach or authorised WAWA representative. Payment must be made to WAWA once all the above is completed. You are unable to be accredited as a Level 1 Coach until all principals have been completed. These principles must be completed within a twelve-month period to gain accreditation. Accreditation will be valid for 3 years.

Step Four

Once steps 1-3 above are finalised, WAWA will send you a coaching certificate as proof of accreditation. Your coaching accreditation will expire after three years, so remember to keep renewing your WAWA membership each year to ensure your accreditation is current.



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Step Five

Key Responsibilities:

- Coaches are responsible for keeping their specific qualifications (WWCC, First Aid etc) up to date which includes notification to the office when renewals are completed. Out of date First Aid or WWCC's will mean the L1 Coaching accreditation is no longer valid.
- Coaches are responsible for keeping records of their coaching activities.
- Coaches are responsible for ensuring that Coaching activities are appropriately sanctioned through the WAWA office.
- WAWA Admin is responsible for opening a file under the participant name and store certificates etc as the participant progresses.
- WAWA Admin is responsible for adding to the open file, the participant's WWCC, First Aid Certificate, Proof of Membership to WAWA, Code of Conduct, Proof of Coaching Practice (15hrs), or in the case of renewal Coaching activity form.
- WAWA Admin is responsible for adding to the open file the participant's proof of \$10 payment, and the details of their completion.
- One day L1 Coaching courses must be advised and arranged in advance with WAWA office approval. An approved WAWA Coaching Course Presenter must be nominated.

Step Six

That's it! You're good to go and have fun with coaching our new and emerging waterski and wakeboard athletes. Should you have any queries, or we can assist you in completing your certificate, please do not hesitate to phone the WAWA office.

Regards

Leeza Wray

**Chief Executive Officer
Waterski & Wakeboard Australia**

Ramon Horton

**Coaching Director
Waterski & Wakeboard Australia**

Phone: (08) 9361 1005
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